

## **Be Alert of Moving Equipment**

This safety talk is designed for discussion leaders to use in preparing safety meetings. Set a specific time and date for your safety meeting. Publicize your meeting so everyone involved will be sure to attend.

Review this safety talk before the meeting and become familiar with its content. Make notes about the points made in this talk that pertain to your workplace. You should be able to present the material in your own words and lead the discussion without reading it. Collect whatever materials and props you will need ahead of time. Try to use equipment in your workplace to demonstrate your points.

### **BEGINNING THE MEETING**

Give the safety talk in your own words. Use the printed talk merely as a guide. The purpose of a safety meeting is to initiate discussion of safety problems and provide solutions to those problems. Encourage employees to discuss hazards or potential hazards they encounter on the job. Ask them to suggest ways to improve safety in their area.

Don't let the meeting turn into a gripe session about unrelated topics. As discussion leader, it's your job to make sure the topic is safety. Discussing other topics wastes time and can ruin the effectiveness of your safety meeting. At the end of the meeting, ask employees to sign a sheet on the back of this talk as a record that they attended the safety meeting. Keep this talk on file for your records.

### **GENERAL DISCUSSION**

When construction equipment is rumbling around a project, you've got to watch your step. If both construction workers and equipment operators keep their eyes open, no one's going to get hurt. Following are ways to help you maintain a healthy respect for cranes, dozers, excavators and trucks:

1. Never take for granted that equipment operators see you.
2. Never depend upon hearing a horn or other warning signals; it might sometimes be lost in the general noise around a project.
3. Equipment shouldn't be backed without someone to check the blind spots and give signals; nevertheless, keep in the clear whenever equipment is traveling backwards, as that's when most equipment accidents happen.
4. Swinging counterweights often create a dangerous pinch-point. Don't ever get into a spot where you could get squeezed in between.

5. Never hitch a ride on the running board, it's fatally easy to fall under moving equipment.
6. No riding on top of loaded trucks; the load might shift, and you might not have enough over-head clearance in a tight spot.
7. If you're riding in a transport vehicle to a job, or between jobs, keep your arms, legs, and all parts of your body inside the unit.
8. Never walk alongside moving equipment. Keep in the clear in case the unit suddenly turns your way, or slides, or the load shifts.
9. Stay out from under loads on cranes or hoists. Use established walkways and beware of shortcuts.
10. If the boom of a unit ever hits a power line, keep away from the frame of the unit and the load cables.
11. Never lubricate, clean or work on a machine that's in operation. Stop the machine. If you have to remove a guard, replace it as soon as the work's done.
12. Construction equipment is husky, heavy, and extremely unhealthy to tangle with. Always assume that the operator doesn't see you; doesn't even know you're around. Always figure that it's up to you to keep in the clear.

## **GENERAL SAFETY REVIEW**

This is a time to review all safety concerns, not just today's topic. Keep your notes on this page before, during and after the safety meeting.

Are you aware of any safety hazards from any other crews? Point out any hazards other crews are creating that this crew should know about. Tell the crew what you intend to do about those hazards.

Do we have any other safety business? Discuss any past issues or problems. Report any progress of investigations and action taken.

Have there been any accidents, near misses or complaints? Discuss any accidents, near misses and complaints that have happened since the last safety meeting. Also recognize the safety contributions made by members of the crew.

Please remember, we want to hear from you about any health and safety issues that come up. If we don't know about problems, we can't take action to fix them.

## **ENDING THE MEETING**

Circulate Sign-Off Form.

Assign one or more crew member(s) to help with next safety meeting.

Refer action items for follow-up.

Do you have any Safety Recommendations?

---

---

Do you have any Job Specific Topics you would like us to discuss?

---

---

Comments:

---

---

---